

Quick Guide to the State Coordinating Council (SCC)

Who sits on the SCC, and how do I contact them?		
Department of Budget and Management	Kristy Michel	410-260-7077
Department of Disabilities	Rachael Faulker	410-767-3652
Department of Juvenile Services	Jeannette Kinion	410-230-3219
Department of Human Resources	Jack Altfather	410-767-7789
Department of Health and Mental Hygiene – Mental Hygiene Administration	Marcia Andersen	410-402-7335
Department of Health and Mental Hygiene – Developmental Disabilities Administration	Sequaya Tasker	410-767-8688
Governor's Office for Children	Sarah Reiman, MSW	410-767-3539
Maryland State Department of Education	Cynthia Amirault	410-767-0253
Parent Advocate	Mary Beth Tierney	410-767-4160
What does the SCC do? The SCC is required by law (Maryland Human Services Articles 8-401 to 8-409) to review applications for State funding for out of State (OOS) placements. COMAR 14.31.01 defines OOS placements as alternative living units, group homes, hospitals, residential facilities for children w/ disabilities, RTCs, wilderness programs, and other residential settings (<u>not</u> foster care). The SCC also provides training, technical assistance, and oversight to the LCCs. The Governor's Office for Children assists the SCC in monitoring the LCCs.		
Who can refer a case to the SCC? The SCC accepts referrals from the State Lead Agencies, once the Local Coordinating Council has approved a case for OOS placement.		
How does a Local Lead Agency (LLA) refer a case to the SCC? Submit the LCC/SCC Referral form and required documentation to the State Lead Agency (SLA) representative to the SCC. The SLA then submits the packet to the Governor's Office for Children (GOC) for scheduling with the SCC. The SLA will inform the LLA if any documentation is missing. Additionally, once the case is scheduled, the SLA will notify the LLA if they are required to attend (and the date/time of the meeting) and the outcome of the meeting.		
How fast can my case be heard by the SCC? All cases are reviewed as quickly as possible. COMAR 14.31.01 requires that all cases be heard within 30 days of the SCC's receipt of a complete referral. If the State Lead Agency identifies the case as needing an emergency review, the SCC must hear the case within 10 business days. Legal requirements for 10-day notification for parent/legal guardians and attorneys still apply.		
I am the Local Lead Agency worker; who may I call for help with a case? Please contact your SCC representative, listed above.		
What rights do parents/legal guardians and the youth's attorney have regarding the SCC? They have the right to be notified in writing 10 days prior to any SCC meeting, to attend and participate in the SCC meeting, and to be notified of the decision of the SCC in writing.		
What is a 10-day waiver form? Is the 10-day waiver required for either LCC or SCC? It is a form which parents/legal guardians and attorneys may sign if they want to waive their right to 10-days written notice of the LCC or SCC meeting. Parents/legal guardians and attorneys must still be informed of the meeting, and be given the option to attend. They maintain all other rights. <i>This form is optional – it is not required.</i>		
Orders for secure placement: How do the SCC and LCCs work with DJS and the courts regarding youth committed to DJS for placement? The SCC and the LCCs are supportive of the efforts of DJS and the courts to place youth in appropriate treatment services and facilities, and recognize that there are no in-State secure placements (except Victor Cullen). If a court order commits a youth to a secure placement, the requirement to apply to in-State facilities before seeing an OOS placement is waived. When appropriate, the LCC will work with DJS to design an appropriate community-based plan of care, in lieu of a residential placement, for approval by the court.		
Where can I get more information about the LCC and SCC? Human Services Article 8-401 to 8-409; COMAR 14.31.01; The State of Maryland Policies and Procedures Manual for Local Management Boards; The State of Maryland Technical Assistance Manual for Local Coordinating Councils (last 3 available at www.goc.state.md.us).		